

Cody Hotline School

*Training Excellence for the Safety of Our
People and the Customers We Serve.*

2013 Registration Packet

August 12th through August 15th, 2013

Sponsored by

The Wyoming Rural Electric Association

And

The City of Cody, Wyoming

Make Your Motel Reservations Early!

**Make sure your students get the whole packet!
There is important information for them inside.**

Cody Hotline School

Training School Dates: August 12th through August 15th, 2013

The 2013 Cody Hotline School will be held on August 12th through August 15th, 2013 in Cody, Wyoming at the Lineman Training Field. Please refer to the attached map for directions on how to reach the field. Classroom training will be held at Holiday Inn, which is located at 1701 Sheridan Ave. The school is set up so that enrollees can travel to the school on Sunday, August 11th, 2013 and return home on Friday, August 16th, 2013. Please plan your travel so that you may stay for the entire 4 days of training. Instructors will have a post school dinner meeting Thursday evening at 6:30 PM to evaluate the session and make plans for next year.

The Cody Hotline School steering committee has made some changes to the format for the 2013 School in response to suggestions and comments received from the 2012 attendees. The first day of the school will be classroom training, with the following three days being dedicated to fieldwork. More time will be allotted for field training problems to insure that all attendees have time for hands on training.

Training Field Regulations and Requirements

The primary goal of this school is to promote safe working habits for utility line workers. Safety can only be achieved by adherence to the following rules and regulations governing the training field and its use by all participants. The OSHA Safety Rules and Regulations have been adopted for the Cody Lineman Training School and all attendees are required to comply with these safety rules and regulations.

1. Students will provide and use their own tools, including personal protective equipment.
2. Students will have suitable, OSHA approved eye protection.
3. Hard hats will be worn by all persons present, including visitors.
4. Students and instructors will be required to wear long-sleeved shirts and boots while working on any structure of apparatus. This is to include such items as transformers, circuit breakers, switch cabinets and any other electrical apparatus. The term 'structure' is to include all poles, towers, platforms and substation equipment.
5. Two first aid kits will be provided by the school and will be located on the training field at all times.
6. Climbers or hooks will not be worn on the ground.
7. Gaff guards will be used when climbers are not in use.
8. Each person participating in the school will pay strict attention to all instruction and will refrain from idle talk, jokes and other distracting activities.
9. All students will remain to their assigned crew.
10. Rubber gloves will be worn, ground to ground on all structures, with the exception of transmission work 33 kV or above.
11. Rubber gloves and sleeves will be worn during all gloving procedures.
12. All aerial devices and digger derricks will be grounded.
13. Full body harnesses will be worn by persons in bucket trucks.
14. All conductors will be in constant control at all times while off the insulation

Training Field Regulations and Requirements (cont'd)

15. There will be no other work performed on the structure, or adjacent structure, while hot line work is being performed on any given structure.
16. While ascending or descending a pole, there will only be one person moving at a time. Other persons will remain belted off.
17. At the end of each session, participants of the group will help the instructor stow the gear used in that session.
18. Only authorized vehicles will be permitted in the training area.
19. Only approved footwear will be worn by students and instructors.
20. Alcohol will not be allowed on school premises, nor consumed during school hours.
21. Enforcement of the rules and regulations will be the responsibility of the coordinators, instructors and school officials.
22. All participants and visitors will respect the rules and regulations and the property of the school. Any infraction will be cause for dismissal by school authorities or instructors. The participating utility will be notified immediately if a student is dismissed from the program.
23. The City of Cody and Wyoming REA assumes no responsibility of the participants, nor will the City of Cody and Wyoming REA be liable in case of accidents.

Accommodations

Make your Motel reservations early; Cody Hotline School is during Cody's highest tourist season. A block of rooms is reserved at the Holiday Inn, reservation must be made before July 12th, 2013. For the block rate attendees need to use "ZFD for the Holiday Inn", toll free # 1-800-527-5544; ext 635 or 637, and "Cody Hot Line School" for Comfort Inn, toll free # 1-800-527-5544; ext 400. This rate is not available through the national chain toll free numbers.

Rates are: Single & Double, \$134, Flat Rate 1 to 4 persons for either motel.

City of Cody Motel Listings		Good	Better	Best
Holiday Inn	800-527-5544 ext 635 or 637			X
Comfort Inn	800-527-5544 ext 640			X
Beartooth Inn	800-807-8522			X
Moose Creek Inn	587-2221		X	
Carter Mountain Motel	587-4295	X		
Frontier Motel	527-7119	X		
Skyline Motor Lodge	587-4201			X
Cody Motor Lodge	527-6291			X
Antler Inn	587-2084			X
AmericInn	800-777-7786			X
Sunrise Motor Inn	587-5566			X
Sunset Motor Inn	800-624-2727, 587-4265	X		
Summit Inn	587-4040			X
Buffalo Bill Village	587-5544	X		
Bison Willy's Base Camp	877-587-0629	bisonwilly@bresnan.net		
Cody Lodging Company LLC	800-587-6560	lesa@codylodgingcompany.com		

Registration Fees:

Cost to members of WREA or WMPA will be \$150 per student, no fee for instructors. Non-member utility registration is \$275 per student. If registration is received prior to June 30, 2013, member utilities will pay \$125 per student and the non-member cost will be \$250 per student. If your utility is providing an instructor for this school, you qualify for the member rate.

Cody Hotline School

Registration Form

Complete the following form for each student, instructor and company representative attending this school. Students should bring a copy of this form with them to registration and check-in. ***Make additional copies as necessary and mail form and check to:***

Cody Hotline School
% Garland Light & Power
755 Hwy 14
Powell, WY 82435

Telephone no. 1-307-754-2881
FAX 1-307-754-5320

☐ Student (fee required)
☐ Company Representative (no fee)

☐ Instructor (no fee)
☐ Operations Mgr. (no fee)

Student Name: _____
Company/Firm Name: _____
Street Address: _____
City/State/Zip: _____
Telephone: _____ - _____ - _____
Supervisor/Contact Person: _____
Signature of Company Official: _____

Monday evening Lineman Scholarship Golf Tournament? Yes ☐ No ☐

Is your Utility a member of WMPA or WREA? Yes ☐ No ☐

Member fee \$150 (\$125 if received prior to June 30, 2013)

Non-member fee \$275 (\$250 if received prior to June 30, 2013)

If your utility is providing an instructor for this school, you can pay the member rate!
Students will be limited to 130.

Amount enclosed: \$ _____ Tee-shirt size Lg Xlg XXLg other _____

Experience Level of Student: Apprentice _____ Year _____
Journeyman _____ Year _____
Other _____ Explain _____

Classroom: All linemen

Eddie Black

HIS STORY

Breakout Sessions

1. Vacuum Fault Interrupters
2. Electronic Breaker Controls

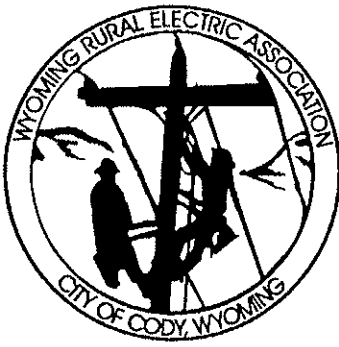
Andrew Mahlen, Border States
Rod McRae

Field: Choose two for the following three days - (Mark your 1st & 2nd choice)

1. _____ RUBBER GLOVING - BEGINNER AND ADVANCED (limit 25)
2. _____ HOT STICKING - BEGINNER AND ADVANCED (limit 10)
3. _____ TRANSMISSION (limit 10)
4. _____ APPARATUS (limit 30) Transformer Connections, Regulator, Recloser/Metering
5. _____ UNDERGROUND - (limit 30) (Installation, Fault locating, Boring/Trenching)
6. _____ BEGINNER POLE CLIMBING, *FALL ARREST EQUIPMENT SUPPLIED* (Limit 6)
7. _____ SUBSTATION (Limit 30) - (Safety, Switching, Mobile)
8. _____ METERING FOR LINEMEN (Limit 15)

CLASS SIZES ARE LIMITED; Second Choice will be assigned when classes are filled.
Registrations will be dated as received.

INSTRUCTOR DINNER Thursday, August 15th, 6:30 at the TERRACE



Cody Hotline School

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2013 Schedule

Training School Dates: August 12th through August 15th, 2013

Day One – Monday August 12, 2013

Location – Holiday Inn 1701 Sheridan Ave.

8:00 AM - 8:30 AM	Registration/Check-in	
8:30 AM - 9:00 AM	Welcome/School Information/Safety Briefing	Bert Pond
9:00 AM - 11:00 AM	Eddie Black Story	
11:00 AM – 12:30 AM	Lunch (Will be provided)	
12:03 PM – 1:30 PM	Vacuum Fault Interrupters	Andrew Mahlen
1:30 PM – 1:45 PM	Break	
1:45 PM – 2:45 PM	Electronic Breaker Controls	Rod McRae

WREA Lineman Scholarship Golf Tournament Check-In starting at 4:00 pm. Shotgun Start 4:30 pm -- for those who wish to participate. Bring your clubs, join us at the Olive Glenn Golf & Country Club. Registration is attached.

Day Two – Tuesday August 13, 2013

Location – Cody Lineman Training Field – South of Beck Lake Park

8:00 AM – 12:00 PM	Field assignment
12:00 PM – 1:00 PM	Lunch – On Your Own
1:00 PM – 4:00 PM	Field assignment
5:00 PM – 8:00 PM Lineman School Barbecue – Cody Convention Center 1240 Beck Ave. (See Map) (Steak Fry, Beverages, Raffle & Door prizes) Hosted by Cody Hotline School Supporter's	

Day Three -- Wednesday August 14, 2013

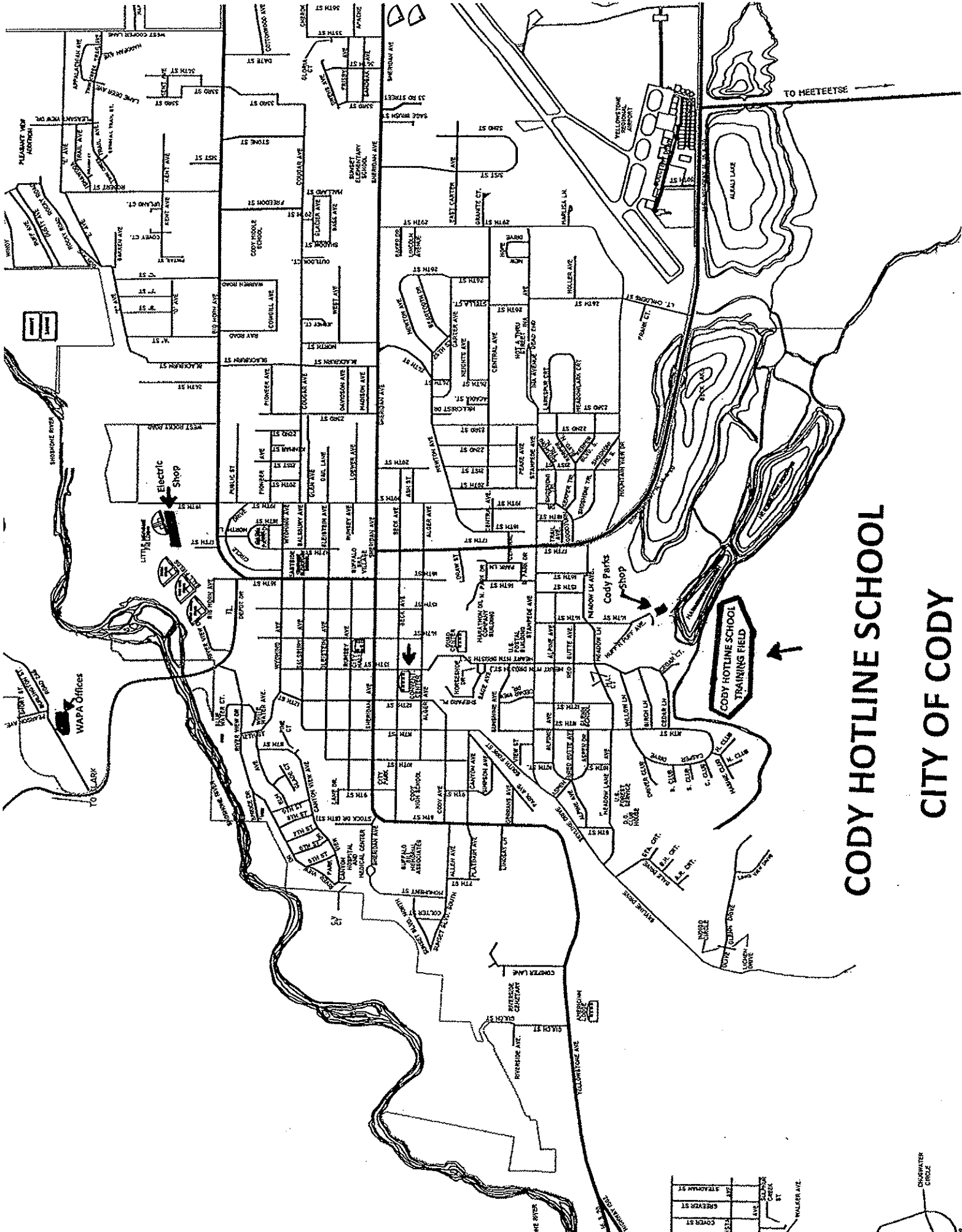
Location – Cody Lineman Training Field – South of Beck Lake Park

8:00 AM – 12:00 PM	Field Assignment
12:00 PM – 1:00 PM	Lunch -- Barbecue at the Field
1:00 PM – 5:00 PM	Field Assignment

Day Four – Thursday August 15, 2013

Location – Cody Lineman Training Field – South of Beck Lake Park

8:00 AM – 12:00 PM	Field Assignment
12:00 PM – 1:00 PM	Lunch On Your Own
1:00 PM – 5:00 PM	Field Assignment
6:30pm - Instructor Dinner at the Terrace	



CODY HOTLINE SCHOOL

CITY OF CODY

WALKER AVE	1ST ST	2ND ST	3RD ST	4TH ST	5TH ST	6TH ST	7TH ST	8TH ST	9TH ST	10TH ST	11TH ST	12TH ST	13TH ST	14TH ST	15TH ST	16TH ST	17TH ST	18TH ST	19TH ST	20TH ST	21ST ST	22ND ST	23RD ST	24TH ST	25TH ST	26TH ST	27TH ST	28TH ST	29TH ST	30TH ST
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CHOWWATER CIRCLE

**CODY HOTLINE SCHOOL COMMITTEE WOULD LIKE TO GIVE A SPECIAL
THANKS TO ALL THE COMPANIES WHO HAVE OVER THE YEARS MADE THE
CODY HOTLINE SCHOOL A GREAT SUCCESS BY DONATED MANPOWER,
EQUIPMENT AND DOLLARS.**

BIG HORN RURAL ELECTRIC
CARBON POWER & LIGHT
HIGH PLAINS POWER
LOWER VALLEY ENERGY
POWER RIVER ENERGY CORP
WYRULEC COMPANY
WESTERN AREA POWER
WYOMING MUNICIPAL POWER AGENCY
CITY OF GILLETTE
ALTEC INDUSTRIES, INC.
ALUMA-FORM INC.
ANDERSON & WOOD CONSTRUCTION
BELL LUMBER & POLE CO.
BORDER STATES ELECTRIC SUPPLY

BURNDY LLC
CLARK SAFETY & LOSS CONTROL
D'EWART REPRESENTATIVER
DITCH WITCH OF MONTANA
The DURHAM COMPANY
ELECTRICAL APPARATUS SERVICE CO.
EXPONENTIAL ENGINEERING CO.
HARTIGAN POWER EQUIPMENT
HAMILTON ASSOCIATES
HD SUPPLY
I-PRO
IBEW LOCAL #322
JERRY'S ELECTRIC, INC.
KRIZ-DAVIS COMPANY
McLAREN INC.
M.W. BEVINS
MOUNTAIN STATES LINE
MOUNTAIN STATES UTILITY SALES
OKONITE COMPANY
PACIFIC WOOD PRESERVING
PETERSON EQUIPMENT COMPANY
POWER POLE INSPECTION
PRIME POWER & COMMUNICATIONS
QUEST INC.
R&M SALESCO., INC.
RELIABLE POWER CONSULTANTS
SKARSHAUG TESTING LAB
SOLOMON CORP.
SPECTRUM ENGINEERING RESOURES
TE CONNECTIVITY
T & R ELECTRIC SUPPLY CO.
T & R SERVICE COMPANY
TEREX UTILITIES
VIKING UTILITY SALES
WOOD QUALITY CONTROL INC.
WESTERN UNTIED ELECTRIC

BRIDGER VALLEY ELECTRIC ASSOCIATION
GARLAND LIGHT & POWER
HIGH WEST ENERGY
NIOBRARA ELECTRIC ASSOCIATION
WHEATLAND RURAL ELECTRIC ASSOCIATION
TRI-STATE GENERATION & TRANSMISSION
WREN MAGAZINE
MONTANA ELECTRIC COOPERATIVE ASSOC.
BEARTOOTH RURAL ELECTRIC ASSOC.
KOLBY O'BRIEN, TRAVIS ACORD, MICHAEL WEIBLE
JERRY SAPPINGTON
BRUCE WRIGHT
DAVID WHIPPLE
MARTY REYNOLDS, VERN KUNTZ, ERIC KELLER,
DON SPITZER, ANDREW MAHLEN
FRED WILLIAMS
NORMAN CLARK
LINDA COLLINS
GAYLORD LAFOND
MIKE CRISP
MIKE DEAN
GRETA GIBBENS
DANA ERNST
TOM BUCHANAN
KEN GASKELL
STEVE DEBOER
JERRY PAYNE, BRUCE JOHNSON
JIM SHAFER
NEAL HART
GARY GARNER
MIKE COTNER

SAM GRAVEEL
MIKE HANSEN
MARK SWANEUTT
AL BINDRUP
ANSON PERINA
RYAN MILLER
GREG WILCOXON
JERRY RANEY
DIANA WARBERG
JOHN MILLER
KEVIN SWEATLAND, MARK FLEAGLE, TED SMITH
RICHARD HOLSTAD
DOUG FORBES
KELLY MCMAHON
BRENT NELSON
JOE BOARTIGHT
MIKE GERSCH
JAMES CARTER
CHARLIE WHITING

Burn Fund Raffle

As part of Cody Hotline School's Barbecue, we will be selling tickets at the school for a **Custom Knife** along with many other donated items.

We will also have a **SAVAGE MARK 11 XP 22** with Scope and Cody Hotline School logo engraved on the stock to raffle at the BBQ.

All proceeds will benefit the Burn Fund.

Raffle Tickets for the BURN FUND will be sold at Cody Hotline School, by committee members and at your local Cooperative.

1st prize – REMINGTON VERSAMAX 12 GA

2nd prize – SAVAGE 204 -- STAINLES STEEL

3rd prize -- SAVAGE 17 HMR – STAINLESS STEEL

Tickets are \$20 each, only 500 printed

All guns are made by **Alwayz Mfg.**, 6290 I-80 Service Rd, Pine Bluffs, WY 82082.

All **proceeds** from the raffle will benefit the **Cody Hotline School Burn Fund**. Tickets may also be purchased by calling 307-754-2881.

Cody Hotline School Committee started a fund to help people in the State of Wyoming and surrounding states who have experienced a serious high voltage electrical burn and are trying to deal with the ramifications and rehabilitation of these types of injuries. To date CODY HOTLINE SCHOOL has been able to send donations to more than thirty families.



Monday, August 12, 2013

2013 WREA ANNUAL LINEMAN SCHOLARSHIP GOLF TOURNAMENT

Tournament Hosted by:

Big Horn Rural Electric Company & Garland Light & Power

When: Monday, August 12, 2013
Where: Olive Glenn Golf & Country Club, Cody, Wyoming
Format: Four Person Scramble—Shotgun Start
Directions: 802 Meadow Lane Avenue
Deadline: ALL REGISTRATIONS AND PAYMENT MUST BE SUBMITTED BY
10:00 AM, MONDAY, AUGUST 12, 2013

****REGISTRATION PRIOR TO AUGUST 9, 2013 IS RECOMMENDED****

Prizes: First & Second Team Places, hole prizes, door prizes,
raffles & more

Schedule: 4:00pm—4:30pm Refreshments & Check In
4:30pm Shotgun Start

Join us for a fun-filled evening by sending in
the attached registration & payment.

Early registration will allow for team and cart assignments.

Carts will be assigned upon receipt of registration & payment.

Transportation from hotel to golf course & back will be provided by the
Wyoming Suppliers Group

**\$50 Entry Fee Per Person includes:
Green Fees, Cart, Meal and Refreshments!**

Registration:

Name: _____

Company: _____

Address: _____

City: _____

State: _____

Phone: _____

Fax: _____

Email: _____

Players:

1: _____

2: _____

3: _____

4: _____

Payment:

Make checks payable to Big Horn Rural Electric Co.

Mail: PO Box 270, Basin, WY 82410

Questions: Call Jeff Umphlett, Big Horn Rural Electric

1(800)564-2419

TOTAL:

\$ _____